

# Lobbies

## Cleaning & Disinfecting Protocol

The lobby is the first impression your clientele has when they walk through the door. When your members come back to your facility, it should be practically sparkling. They will want to feel reassured that their fitness club has taken every measure to eliminate coronavirus risk and this is your opportunity to show them that you have.

 This area should be deep cleaned **once a week**.



### Items you'll need:



General Purpose Disposable Gloves



All-purpose Microfiber Towels



General Purpose Cleaning Solution



Commercial Vacuum



Commercial Dry Dust Mop



Wet-Vac



Electrostatic Sprayer



Spray Bottles



Non-Streaking Glass Cleaner



General Purpose Wet Mop



Mop Bucket with Wringer



Steam Vacuum



Soft Surface Carpet Sanitizer



Antibacterial Gym Wipes



EPA Commercial Disinfectant

**11 Step Protocol** →

> **Start by cleaning (remove dust, dirt, debris)**

- 1 Put on general purpose disposable gloves to be worn throughout the cleaning process.
- 2 Unplug all electronics, such as phones, scanners, computers, before getting started.
- 3 Get your general use cleaning solution ready. We recommend using a cleaner that will work on multiple surfaces.
- 4 Apply cleaner to surfaces by spraying directly onto what you are cleaning, or spraying cleaner onto a microfiber cloth first. Start your cleaning by wiping down all high touch point areas, paying special attention to doors and door handles, countertops, tables, and chairs. If you want to get maximum spray coverage, consider using an electrostatic sprayer throughout this process.
- 5 Now branch out to cleaning those surfaces that are touched less frequently, like brochure holders, merchandise stands, and banners. Make sure that all surfaces have been properly cleaned before moving on to the disinfecting process.

> **Deep clean to disinfect and sanitize**

- 6 Make sure you have an EPA-registered product that's designated for use against SARS-CoV-2. Our favorite disinfecting/sanitizing products are Zogics Antibacterial Gym Wipes and Zogics Commercial Disinfectant Concentrate. Now you'll need to disinfect all surfaces that you have wiped clean. You may need to use a variety of products depending on what furnishings and surfaces sit in the lobby. Always follow manufacturer instructions on the disinfectant to ensure that you are using the product properly.

Disinfectant wipes are best used for electronics to avoid causing damage to expensive items.

Disinfectant sprays can be used on hard surfaces like countertops and chairs.

- 7 Move aside any tables, cabinets, and shelves so that you can sweep and vacuum floors.
- 8 Depending on the type of flooring in the area, you will need to do the following to properly disinfect your lobby floors:
  - For carpet, we recommend using a soft-surface sanitizer to clean and deodorize. Following the product directions, use a commercial steam vacuum to sanitize the carpet, allowing the carpet to dry completely.
  - For tile flooring, fill your mop bucket with the proper dilution of Commercial Disinfectant Concentrate. Get the mop wet and wring it so that it is just damp enough to wet the floor. Starting at the back of the room, begin mopping across the room, re-wetting and wringing the mop as needed. Allow disinfectant solution to sit as the floor air dries.
- 9 If there are any rugs or drapery in the lobby that can be laundered, you should launder these items at the highest possible water temperature based on the manufacturer's recommendations. If these items cannot be laundered, follow the steam cleaning directions from the carpet sanitization process.
- 10 Clean windows and glass doors using a non-streaking glass cleaner and then again with a disinfecting multi-purpose cleaner to fully sanitize the glass.
- 11 Carefully remove your gloves as soon as you are finished

**Don't forget these high touch point spots:**

- Door handles
- Scan-in systems
- Front desk surfaces
- Water fountains
- Vending machines
- Brochure or flyer displays
- Writing utensils
- Countertops & sides