

Preventive Maintenance Checklist: Spa, Pool & Fitness Center

For spa directors, facility managers, and wellness operations leaders

Spa, pool, and fitness areas require specialized maintenance attention due to water chemistry requirements, equipment safety standards, and heightened guest expectations in these environments.

This checklist covers daily operational checks through quarterly deep maintenance.

Property: _____

Date: _____

Inspected By: _____

Shift: _____

Frequency Guide: ■ indicates recommended frequency. D = Daily | W = Weekly | M = Monthly | Q = Quarterly

Checklist Item	Daily	Weekly	Monthly	Quarterly
Test pool and hot tub water chemistry (chlorine/bromine, pH, alkalinity)	■			
Check pool/hot tub temperature against posted standards	■			
Inspect pool deck and surrounding area for cleanliness and hazards	■			
Verify all spa treatment room amenities are stocked and fresh	■			
Test fitness equipment for proper function and safety	■	■		
Inspect locker room: cleanliness, supplies, fixture function, dispensers	■			
Check sauna and steam room operation, temperature, and cleanliness	■			
Inspect spa treatment tables, linens, and equipment condition	■	■		
Test all drainage in wet areas (showers, spa, pool overflow)		■		
Verify ventilation systems in pool, spa, and locker room areas		■		
Inspect safety equipment (life rings, first aid, AED)		■		
Check all lighting in spa, pool, and fitness areas		■		
Deep-clean fitness equipment and mats		■		
Inspect pool filtration and pump system operation			■	
Calibrate and service fitness equipment per manufacturer schedule			■	■
Inspect tile, grout, and non-slip surfaces in wet areas			■	
Deep-clean and descale spa and pool plumbing				■
Assess towels, robes, and spa linens for replacement needs				■
Review spa and fitness equipment for warranty or replacement				■

Notes:

- Water chemistry logs are required by health code in most jurisdictions. Maintain records.
- Locker room dispensers: verify product levels and pump function daily.
- For spa and fitness amenity sourcing, see amenie.com/bath-body.

Supervisor Sign-Off: _____

Date: _____

Follow-Up Required? Yes No

Work Order #: _____

This checklist is provided as a general guide for preventive maintenance. Amenie has no responsibility or liability for any damages, injuries, or misuse of products resulting from the use of this checklist. It is the responsibility of the user to follow all manufacturer instructions, safety guidelines, and industry best practices when maintaining facilities.