

# ECO-FRIENDLY CLEANING IMPLEMENTATION CHECKLIST FOR FACILITIES

Transform your facility cleaning while cutting costs and reducing waste

## BEFORE YOU START: Current Situation Assessment

### Inventory Your Current Products

- ☐ Count monthly cleaning supply orders and costs
- ☐ List main cleaning products used (all-purpose, disinfectants, wipes, etc.)
- ☐ Measure storage space currently used for cleaning supplies
- ☐ Calculate monthly disposal costs for empty containers

### Evaluate Your Facility Needs

- ☐ **Healthcare/Medical:** EPA-registered disinfectants required
- ☐ **Educational:** Child-safe, non-toxic formulas needed
- ☐ **Corporate/Office:** Focus on air quality and professional appearance
- ☐ **Retail/Hospitality:** Odor-free products for customer comfort
- ☐ **High-traffic areas:** Heavy-duty performance essential

### Staff Consideration

- ☐ Identify who handles cleaning supply ordering
- ☐ Note any staff with chemical sensitivities
- ☐ Check current dilution/mixing procedures (if any)

## PRODUCT SELECTION GUIDE: Choose Your Eco-Friendly Products

### High-Priority Replacements

- ☐ **All-purpose cleaners:** Concentrated eco-friendly multi-surface cleaners
- ☐ **Disinfectant wipes:** Zogics Biodegradable Disinfectant Wipes
- ☐ **Floor cleaners:** Plant-based, pH-neutral formulas
- ☐ **Glass cleaners:** Ammonia-free, streak-free options

### Bulk/Refill Opportunities

- ☐ Identify products used in large quantities
- ☐ Consider concentrate systems for high-usage items
- ☐ Evaluate subscription delivery options

### Product Matching

- ☐ **Small facility (under 5,000 sq ft):** Start with ready-to-use eco-friendly products
  - ☐ **Medium facility (5,000-20,000 sq ft):** Mix of ready-to-use and concentrates
  - ☐ **Large facility (20,000+ sq ft):** Focus on concentrate systems and bulk options
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## TESTING PHASE

### Start Small

- ☐ Choose 1-2 eco-friendly products to test first
- ☐ Select high-visibility area for testing (restrooms, common areas)
- ☐ Order small quantities initially
- ☐ Test for 2-4 weeks before expanding

### Track Performance

- ☐ Compare cleaning effectiveness to previous products
- ☐ Monitor staff feedback and ease of use
- ☐ Document any cost differences
- ☐ Note any improvements in air quality/odor

## FULL IMPLEMENTATION

### Place Your Orders

- ☐ Browse eco-friendly options at [thecleaningstation.com/cleaning-chemicals/](https://thecleaningstation.com/cleaning-chemicals/)
- ☐ Check biodegradable wipes at [thecleaningstation.com/plant-based-wipes/](https://thecleaningstation.com/plant-based-wipes/)
- ☐ Request bulk pricing for high-volume items
- ☐ Set up delivery schedule to avoid supply interruptions

### Staff Training

- ☐ Share dilution instructions for concentrates (if applicable)
- ☐ Explain proper usage for new products
- ☐ Highlight safety benefits of eco-friendly formulas
- ☐ Provide contact info for questions/reordering

### Monitor Results

- ☐ Track monthly supply costs after 3 months
  - ☐ Count packaging waste reduction
  - ☐ Document staff satisfaction improvements
  - ☐ Note any positive facility occupant feedback
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## SUCCESS METRICS

### Financial Benefits (Track After 6 Months)

- ☐ **Target:** 30-50% reduction in cleaning supply costs
- ☐ **Bonus:** Reduced waste disposal fees
- ☐ **Additional:** Less storage space needed

### Environmental Impact

- ☐ **Packaging waste:** 70-90% reduction in empty containers
- ☐ **Chemical exposure:** Elimination of harsh VOCs
- ☐ **Air quality:** Improved facility environment

## Operational Improvements

- Simplified inventory with fewer product types
- Reduced reordering frequency (with concentrates)
- Enhanced corporate sustainability reputation

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## QUICK REFERENCE: When to Reorder

### Reorder Triggers

- **Ready-to-use products:** When 25% remaining
- **Concentrates:** When 2-3 weeks supply remaining
- **Wipes:** When down to last case
- **Specialty items:** Keep 30-day backup supply

### Need Help? Contact The Cleaning Station For:

Product recommendations for your specific facility type

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Bulk pricing quotes

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Custom cleaning solutions

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Technical support

[Shop at thecleaningstation.com](https://thecleaningstation.com)

\*This cleaning checklist is provided as a general guide for maintaining cleanliness and hygiene. The Cleaning Station assumes no responsibility or liability for any damages, injuries, or misuse of products resulting from the use of this checklist. It is the responsibility of the user to follow all manufacturer instructions, safety guidelines, and industry best practices when using cleaning products and equipment. Always test products on a small, inconspicuous area before full application.